



सत्यमेव जयते

**GOVERNMENT OF INDIA  
MINISTRY OF MINORITY AFFAIRS  
ANNOUNCEMENT OF SCHOLARSHIP: 2022-23  
(Pre-Matric, Post-Matric and Merit-Cum-Means)**

The Directorate of Minorities, Department of Minority Welfare, Government of Karnataka invites applications for above scholarships, awarded by the Ministry of Minority Affairs, Government of India.

## **PROCEDURE TO APPLY - NSP**

**Muslims Christians Sikhs Buddhists Parsis Jains**

### **Scholarship Categories**

List of Courses under each scheme is displayed on our official website

**Pre-Matric Scholarship – Class I to X.**

**Post Matric Scholarship - List of Courses Link**

<https://dom.karnataka.gov.in/storage/pdf-files/Scholarships%20Latest%20News/Courses%20Under%20PMS.pdf>

**Merit Cum Means Scholarship - List of Courses Link**

<https://dom.karnataka.gov.in/storage/pdf-files/Scholarships%20Latest%20News/Course%20Under%20MCM.pdf>

### **IMPORTANT NOTES FOR STUDENTS**

- **Applying for scholarship under National Scholarship Portal (NSP) (Ministry of Minority Affairs, GOI) is must for applying under State Scholarship Portal (SSP) - Karnataka, because NSP ID is required for applying under SSP.**
- **Only those students who are not covered in NSP will be covered under SSP.**
- **Date of commencement of the State Scholarship under State Scholarship Portal (SSP) for the year 2022-23 will be announced later.**

### **Eligibility Conditions**

1. Scholarship for Fresh & Renewal will be awarded to the students who have secured not less than 50% of marks or equivalent grade in the last annual Board/Class examination with a pass certificate. (Not applicable for students studying in 1st std).
2. The annual income of the students' Parents/ Guardians from all sources should not exceed as mentioned below under each scheme
  - ✓ Rs.1 Lakh for Pre-Matric Scholarship.
  - ✓ Rs.2 Lakh for Post Matric Scholarship.
  - ✓ Rs.2.5 Lakh for Merit Cum Means / Top Class Scholarship.
3. Students of Karnataka domicile studying in other states are also eligible to apply in Karnataka.
4. Scholarships under each scheme are sanctioned only based on Admission fees & Tuition fees.

5. Students pursuing correspondence education and certificate courses or training are not eligible.
6. Students of other states studying in Karnataka are not eligible to apply from Karnataka.
7. Students should submit their hardcopies of online application along with documents to their respective schools/colleges.
8. Students whose application is **not forwarded online to next level by the Head Master/Principal of the institute**, schools, and colleges are not eligible for scholarship.
9. Merit Cum Means students should upload the required documents.
10. Valid income and caste certificate is required.

### How to apply for Scholarship Procedure

#### Read the following instructions carefully before filling online Application

1. Open Bank Account (Preferably in Nationalized Banks).
2. Go to Bank, Seed your Aadhar Number with your bank account number under NPCI.
3. If you do not have an Aadhar Number keep ready your Aadhar EID Number.
4. Students must apply only online. No other mode of Application is accepted.

**Note:** - Pre-Matric & Post Matric Students need not upload their documents

**Note:** - Supported file types for uploading documents: - PDF & JPEG.

Maximum file size is 200KB (Only for Merit Cum Means / Top Class Students)

**Note:** - For better visibility use Chrome, Firefox, Microsoft Edge, Internet Explorer

## HOW TO APPLY FOR FRESH – PROCEDURE

Applicants are advised to apply online against any one of the scholarship schemes on the website of National Scholarship Portal at <https://scholarships.gov.in> or Mobile App – National Scholarships (NSP).

**Step 1:** - Go to Website <https://scholarships.gov.in>

**Step 2:** - Click on **New Registration** button.

**Step 3:**- Go through/Read carefully the guidelines for Registration on National Scholarship Portal.

**Step 4:** - After reading guidelines click Checkboxes and Click on “**Continue**” Button

**Step 5:**- A new page requesting to enter the personal data will be displayed. Fill student registration form.

**Step 6:**- Click on the Checkboxes of Aadhar consent, Bank Account and Application form.

**Step 7:**- After entering all required details Click on the **Register** button.

**Step 8:**- Student Registration ID will be displayed. (Note down the Student Registration ID number for further reference and enquiries.

**Step 9:**- Click on “**Continue**” button, it will take you to the Login Page.

**Step 10:**- The login id and password to log into NSP portal will be your Application Id and DOB respectively.

**Step 11:**- After Login Student will get an OTP of 5 digits on Registered Mobile Number/Email ID.

**Step 12:**- Confirm OTP. will take you to Change Password Page. Change your password as per instruction on the same page.

**Step 13:-** Click “**Application Form**” button and enter below details

- General Information
- Academic Details
- Other Details

**Step 14:-** After entering above details click on “**Save & Continue**” to Switch on to next Page

**Step 15:-** Applicant is directed to see the next page for “**Contact Details & Scheme Details**”

- Enter your contact details.
- Based on the eligibility criteria of the student, schemes will be displayed.
- Select “**PRE-MATRIC SCHOLARSHIP SCHEMES MINORITIES CS**” for Pre-Matric courses – I to X.
- Select “**POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS**” for Post Matric courses. [Click here for list of Post Matric Courses.](#)
- Select “**MERIT CUM MEANS SCHOLARSHIP SCHEMES MINORITIES CS**” for Merit Cum Means courses. [Click here for list of MCM Courses.](#) (Including Listed Institutes).
- After selecting the scheme, on the same page, and Upload Document section will be displayed - **upload your documents therein (MCM / Top Class Students only).**
- **Upload of documents is not required for Pre-Matric & Post Matric Scholarship**
- Re-check all your entries, uploaded documents, before finally submitting the application, as there will be no provision to amend/edit or alter it thereafter.

**Step 16:-** Click on **Final Submit**. Take a print on Clicking print **Button** for further reference and as an Acknowledgement.

## **HOW TO APPLY FOR RENEWAL - PROCEDURE**

**Step 1:-** Go to Website <https://scholarships.gov.in>

**Step 2:-** Click on “Login” button and select Renewal Application.

**Step 3:-** Students have to Login using Last year's NSP application ID and last year's password.

**Step 4:-**After login will take you to Student’s Home Page

**Step 5:-** Click “**Pre-Filled Information**” button and check your last year details.

**Step 6:-** Click “**Apply for Renewal**” & enter below Renewal details

The screenshot displays the NSP Renewal Application Form. It is divided into two main sections:

- Aadhaar Confirmation:** This section contains two input fields: "Aadhar Number" (with the value "XXXXXXXX9306") and "Confirm Aadhar Number \*".
- Fill The Following Details For Renewal:** This section contains several input fields and dropdown menus:
  - Annual Family Income \*:** Input field with value "48000".
  - Email Id:** Input field with value "heeba1999@gmail.com".
  - Day Scholar/Hosteler \*:** Dropdown menu with "Hosteler" selected.
  - Present Class Year \*:** Dropdown menu with "4" selected.
  - Class Start Date \*:** Input field with value "DD/MM/YYYY".
  - Previous Class(%) \*:** Input field with value "Promoted".
  - Admission/Enrollment/Registration No:** Input field.
  - Admission Year:** Input field with value "0".
  - Roll No.:** Input field.
  - Section:** Input field.

**Step 7:-** Upload your documents therein (MCM / Top Class Students only).

Uploading of documents is not required for Pre-Matric & Post Matric Scholarship.

- Re-check all your entries, uploaded documents, before finally submitting the application, as there will be no provision to amend/edit or alter it thereafter

**Step 8:-** Click on **Final Submit**. Take a print on Clicking print **Button** for further reference and as an Acknowledgement.

### DOCUMENTS REQUIRED

- The following documents (Attested by Head of Institutions) are required to enclosed to filled-in application copy.
  1. Previous year/last exam mark sheet with 50% and above Marks.
  2. Fee Receipts with **Tuition Fee** and **Admission Fee** separately mentioned.
  3. Students are advised to provide "**Annual Family Income**" as per the Income Certificate issued by competent authority / Tahasildar Revenue Department.
    - ✓ Up to Rs.1 Lakh for Pre-Matric Scholarship.
    - ✓ Up to Rs.2 Lakh for Post Matric Scholarship.
    - ✓ Up to Rs.2.5 Lakh for Merit Cum Means / Top Class Scholarship.
  4. **Self-Declaration** of Minority Community Certificate by the Student ([Click here for Format](#)) In case of community not mentioned in Income Certificate.
  5. Bonafide Certificate (**Only for MCM Students**)
  6. Proof of bank account in the name of student (**1<sup>st</sup> page Xerox copy of bank passbook**). Applicant is advised to give only that bank account details which remains in active mode or compliant as per bank's instructions so that payment of scholarship does not fail.
  7. Aadhar Card Xerox copy, if you do not have Aadhar Provide Aadhar EID copy.
  8. Passport size Photo.

### HARD COPIES SUBMISSION

- **Pre-Matric students** are advised to prepare two sets of their application along with the required documents, submit one full set to the Head Master/Head Mistress of your School and keep one set for your further reference.
- **Post-Matric & Merit Cum Means** students are advised to prepare two sets of their application along with the required documents, submit one full set to the Principal of your Institute and keep one set for your further reference.

### ONLINE WORKFLOW

- **Pre-Matric:** Student ➡ Institute ➡ District DDPI ➡ GOI
- **Post Matric:** Student ➡ Institute ➡ District DOM ➡ GOI
- **MCM / Top Class:** Student ➡ Institute ➡ District DOM ➡ GOI

**Note:** Students furnishing / Uploading fake/Manipulated documents or false information will be viewed seriously and action will be initiated if found guilty as per law.

**Registration of Institutes Under National Scholarship Portal**  
**Role of Universities / Institutes / Colleges / Schools**

**1. New Institutes – KYC Online Registration**

New Institutions (First time registering under NSP) should complete the following activities

a) KYC Online Registration – [Click here for User Manual](#)

- Once KYC Online Registration completed by institute, submit the Institute KYC Form for schools (hard copy) to District Nodal Officer (ECO Urdu) & for colleges (hard copy) to District Nodal Officer (District Minority Office) for approval through their logins.
- Once KYC form approved by the District Nodal Officer, Institute login credentials (User ID & Password) message will be sent to Institute Nodal Officer's INO's registered mobile number.

b) Profile Update & Institute Nodal Officer's (INO) Aadhaar Authentication – [Click here for User Manual](#)

**Note: - Unless the Profile is updated the school/college name will not get displayed for students to apply under NSP.**

c) Verification of Students' Applications – [Click here for User Manual](#)

**2. Institutes Already Registered Under NSP – Done KYC Registration but have not completed Profile Update and Aadhaar Authentication.**

a) Profile Update & Institute Nodal Officer's (INO) Aadhaar Authentication to be done by using last year login Credentials – [Click here for User Manual](#)

**Note: - Unless the Profile is updated the school/college name will not get displayed for students to apply under NSP.**

• Institutes those who do not have user id & Password should fill the reset format and submit the format for schools (hard copy) to District Nodal Officer (ECO Urdu) & for colleges (hard copy) to District Nodal Office District Minority Office.

Reset format for Schools - [Click here](#)

Reset Format for Colleges - [Click here](#)

b) Verification of Students' Applications – [Click here for User Manual](#)

**3. Institutes Already Registered Under NSP – Done KYC Registration and Profile Update but have not Completed Aadhaar Authentication of INO.**

a) Institute Nodal Officer's (INO) Aadhaar Authentication to be done by using last year login Credentials – [Click here for User Manual](#)

• Institutes those who do not have user id & Password should fill the reset format and submit the format for schools (hard copy) to District Nodal Officer (ECO Urdu) & for colleges (hard copy) to District Nodal Office District Minority Office.

Reset format for Schools - [Click here](#)

Reset Format for Colleges - [Click here](#)

- c) Verification of Students' Applications – [Click here for User Manual](#)
- Head Masters/Principals of each school/college is advised to collect the scholarship application hard copies along with the required documents as mentioned above keep the hard copies with documents for 5 years and to scrutiny it carefully with the given login credentials and to forward the application online to the next level if the student is eligible as per the Government Guidelines.
- All the Heads of the Institutions are requested to verify online applications Registered by their students and forward the same through their Institute logins to the next level within the specific timeline. Please go through the User manual for verification uploaded on the website for further reference.
- All Universities / Institutes / Colleges / Schools, where a minority student is studying, should get Institute KYC registered (if not done earlier) on National Scholarship Portal.

### **National Scholarship Portal Timeline 2022-23**

<b>Scheme Name</b>	<b>Last date to Apply</b>	<b>Last Date to Defective Application Verification Date</b>	<b>Last date to Institute Verification</b>
Pre-Matric Scholarships	30-09-2022	16-10-2022	16-10-2022
Post-Matric Scholarships	31-10-2022	15-11-2022	15-11-2022
Merit Cum Means Scholarship for Professional & Technical Courses	31-10-2022	15-11-2022	15-11-2022

#### **For more detailed information –**

- Visit the website [www.minorityaffairs.gov.in](http://www.minorityaffairs.gov.in) or <https://dom.karnataka.gov.in>
- Samadhaan Helpline (Toll Free) – 1800-11-2001 (Timing 9:00AM to 5:30PM, Monday to Friday, except holidays)
- Minority Welfare Department, Karnataka - Helpline – 8277799990 (24/7)

**Sd/-**  
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